



## Inter-Lakes School District Safety Committee Meeting November 19, 2015 Minutes

**Present:** Trish Temperino, Jamie Brunt, Chris Wald, Ashley Dolloff, Kay Mulcahy, Steve Kelley, Jodi Pendexter, Patti Murphy, John Hansen, Dawn Lovell, Chuck DiCecca, Everett Bennett, Steve Roberts, Jason Cornelissen

**Absent:** Chief Jones with notice, Richard Hanson, without notice, Mark Chase, without notice, John Martin, without notice, Jeff Cloos, without notice.

### ☀ **Minutes:**

The minutes of the September 17, 2015 meeting were reviewed. Corrections made: John Hansen was present at the meeting and the Material Safety Data sheets should say "woodshop" not "workshop."

### ☀ **New:**

1. Fire Inspection: Mr. Wald stated that the inspection at the schools went very well. There were some minor adjustments to be made at ILES and ILHS regarding hanging mobiles and overcrowded classrooms. Mr. Wald is having all emergency lights checked as there were a lot of them out. Mr. Hansen reported that the inspection at SCS went well also.

### ☀ **Updates:**

1. Staff ID's: There was some discussion around the idea of ID's being issued to people who are present in the school but are not employees. This would be in addition to signing in at the office. Mr. Hansen felt that ID's should be for staff only as the Police and Fire Departments do not know who the employees are.
2. DOL Inspection: Mr. Wald reported that we received a letter from the DOL stating that we are in compliance. The maintenance shop and wood shop were the only two areas of concern and that needed to be cleaned up daily.

3. DOL Safety Policies: Ms. Temperino reported that the safety policies are in the process of being approved at the board level.
4. Step Ladders at SCS: Original concern was that Mr. Hansen was climbing on radiators to close windows. It was discussed that step ladders were not the solution due to the possibility of tripping and taking up too much space. The step ladders will be kept in the maintenance room at the school. Ms. Temperino asked Mr. Hansen to remind staff to not climb on radiators and to use the ladders.

🌟 **Other:**

1. Regarding Safety Drills, there was much discussion and input regarding individual fire drill situations. Assess, Adapt and Overcome are the key words to think of when a drill takes place. An email will be sent out with information to staff about the issues from yesterday's drills. There was also some discussion about having unannounced drills as staff tend to pick up quickly when a drill is going to occur.
2. Mr. Wald spoke about issues regarding the fire lanes at the Auditorium. Orange cones are coming down during the winter due to plowing so how do we let the public know that they cannot park there? Mrs. Murphy will have Mrs. McGourty mention this in the newsletter. Mr. Wald will look into having signs made for the Auditorium entrance.

The next meeting is scheduled for Thursday, January 21, 2016